

CAN YOU  
IMAGINE  
A WORLD  
WITHOUT  
HUNGER?



## Consider working for Canadian Foodgrains Bank

Canadian Foodgrains Bank is recruiting for a full time Administration Assistant to take responsibility for reception and front-desk management, daily office maintenance, clerical support to the administration and human resources team, and to support our corporate travel program.

The ideal candidate brings broad clerical experience, fluency in cloud-based Microsoft applications, strong organizational skills, excellent administration acumen, and previous experience managing international travel.

Please visit our website at [www.foodgrainsbank.ca](http://www.foodgrainsbank.ca) for a complete job description and application information.

Applications will be accepted until **Sunday, November 24, 2024.**