



ADVENTURE DAY CAMP DIRECTOR

Role Title: Adventure Day Camp Director

Reports to: Manitoba Field Director

Positions Supervised: All seasonal missionaries involved in the ADC program

Overview of Role:

Empowered by the Manitoba Field Director, the Adventure Day Camp Director, with the tools and resources provided, is entrusted with fulfilling the purpose of One Hope Canada in reaching children and youth in Manitoba through the ministries of Adventure Day Camp.

One Hope Canada has an exciting opportunity for an individual or family desiring to make a difference in the lives of children and youth in Manitoba. Adventure Day Camp is a mobile summer ministry reaching to those areas of Manitoba where children and youth have the least opportunity to hear of Jesus Christ. The ADC Director is responsible for all areas and aspects of the ministry and will devote their time and effort, energies and abilities, as reasonably required, at the discretion of the Field Director, for the proper and diligent fulfilling of their responsibilities with One Hope Canada.

Primary Objectives of Adventure Day Camp

To present the Gospel of Jesus Christ, particularly to those having the least opportunity to hear of Christ, especially children and youth and to disciple Christian believers for living and serving through His Church.

To accomplish the primary objective through an itinerant (mobile) day camp ministry, by effectively:

- Leading the Adventure Day Camp team in providing Gospel centred teaching through fun-filled activities in Manitoba locations where the Gospel is least heard and taught.
- Partnering with local Evangelical Churches in providing a quality evangelistic program for children and youth in a Day Camp setting and to help establish a vital follow-up program with those churches.
- Helping local Evangelical Churches develop and mobilize their members to lead their own children and youth ministries.

Key Responsibilities:

Responsible for accomplishing the evangelistic and discipling ends of One Hope Canada through the Adventure Day Camp programs and to ensure the Gospel is a part of all aspects of camp and other related ministries.

- Ensure the core values and organizational policies of One Hope Canada are adhered to.
- Develop and maintain good public relations through effective vision casting, communication and promotion to the local churches, prayer partners, campers and the general public
- Raise the necessary funds to operate the Adventure Day Camp program and budget.

- Develop and manage the camp budget ensuring fiscal management and controls are in place and followed. Ensure sufficient cash flow is evident to sustain the Adventure Day Camp program.
- Hire, train and oversee (supervise) all seasonal personnel. Release personnel (when necessary) in consultation with the Manitoba Field Director.
- Plan, develop, manage and coordinate camp programs and activities, providing training and ensuring safety and child protection.
- Monitor all aspects of the camp ministry to ensure risk management and safety procedures are in place and followed.
- Maintain all required records and reports in a secure location and ensure all reporting is completed as required.
- Work under the authority of the Manitoba Field Director, maintaining good, frequent and effective communication.

Specific Responsibilities:

- **Summer Ministry**
 - Review previous summer's host locations and determine continuation of ministry in those locations.
 - Contact existing ministry locations and key contact person (in person if possible) to set up summer scheduling
 - Seek out new potential Adventure Day Camp opportunities and develop relationship with evangelical churches in the area either through presentations to church boards or congregations
 - Prepare curriculum and program schedule for summer ministry
- **Financial**
 - This is a self-supporting ministry and so the Adventure Day Camp Director is responsible for raising the necessary funds needed to operate the camping program.
 - Establish and manage the Adventure Day Camp Budget and prepare and submit the final synopsis of income and expenses at the end of the summer ministry.
 - Research and apply for applicable grants (Canada Student Jobs; Green Team; etc.)
 - Seek corporate sponsorship opportunities
- **Staffing**
 - Maintain contact with previous year's team to recruit for summer ministry
 - Recruit and hire new seasonal missionaries to assist with summer program by attending student day events (i.e. College Ministry Dates; Christian school assemblies, etc.)
 - Create and maintain social media pages to keep in touch with past and potential seasonal missionaries
 - Revise application package as needed
 - Recruit, interview, and hire seasonal senior leadership team as needed
 - Design and order ADC t-shirts
 - Prepare and implement team training
 - Perform periodic evaluations of personnel throughout the summer
 - Prepare final evaluations at the end of the summer
- **Host Church Contact and Follow-up**
 - Meet with church contact in person wherever possible and check out available amenities in the location where the summer program will be held.
 - Provide special training for seasonal children's ministry volunteers

- Prepare advertising material for each location
 - Clearly communicate with the host church their responsibilities concerning volunteers, snacks, team billeting, wind-up program, etc.
 - Together with the host church assist in establishing a follow-up program
 - As opportunities allow, work in cooperation with host churches in setting up and leading Kid's Club programs
 - Prepare and implement final evaluation of host location at the end of the session
- **General and Sundry Responsibilities**
 - Update and maintain Adventure Day Camp website
 - Other duties and responsibilities that may arise

Core Competencies

- Follower of Christ
- Passion for Gospel-centred ministry
- Team building abilities
- Good leadership skills
- Good time management skills
- Financial management abilities
- Able to plan and organize group activities
- Good communication skills
- Self-starter and self-motivated

Education and Experience

- Post-secondary education in a related field is an asset
- Previous experience in day-camp or itinerant ministry setting is an asset

Compensation

- This is a 100% **support based salaried position** with compensation limits to be determined in consultation with the Manitoba Field Director.

Send your resume or detailed email indicating your interest in the position to Melanie Mushaluk at melanie@onehopecanada.ca.

Application deadline is November 30, 2020