

# Job Description

## Pastoral Missionary Leader/ Director of Operations

**LIVING  
BIBLE  
EXPLORERS**



Walking with Winnipeg's inner city youth since 1969

Living Bible Explorers (LBE) is a non-denominational Christian organization committed to helping children, youth and their families become productive, responsible and spiritually mature individuals. With 3 full-time staff and several volunteers, we strive to bring children and teens to a deeper understanding of Christ and His love through a variety of weekly clubs, home visits and Explorers Bible Camp.

LBE is looking for an experienced ministry leader for the position of Director of Operations to uphold the values of LBE and has a desire to see children and families to know, love and serve Jesus. This individual is able to encourage, motivate and support staff and grow programs.

### Essential Qualifications:

- A love for Jesus and the Holy Spirit with an emphasis for leading others to Christ and discipleship
- Strong evangelism skills through prayer, bible study and programs
- Experience in ministry leadership

### Responsibilities and Duties:

- Pastor and lead staff in prayer, bible study and daily programs (team leadership/staff development)
- Network with the community, ministry and church leadership to recruit new staff and expand programs
- Know and communicate the vision of LBE and effectively fundraise for the organization
- Manage departments, guide in the development of LBE's vision
- recruit staff and volunteers, develop and oversee operating budgets, effective fundraising for the organization, report to the governing board of directors.

**Education:** Ministry and/or organizational leadership degree  
Business and/or Administrative degree