



Food Services Manager

Location: Deer Valley Meadows – Alix, Alberta

Employment: Full-Time, Year-Round

Reports to: Operations Director

Job Summary

Deer Valley Meadows (DVM) is a year-round retreat and conference centre with the capacity to host camps, rentals, and gatherings of various sizes. We are seeking a Food Services Manager who is passionate about hospitality and capable of elevating our food services program.

The successful candidate will plan and prepare healthy, high-quality meals, provide a welcoming dining environment, and oversee food service support staff. Strong leadership, organization, and culinary skills are essential for success in this role.

Deer Valley Meadows is a Division of the Canadian Church of God Ministries, and this role works within the framework of the larger organization. Candidates will need to review the CCOGM website and ensure that they are in alignment with our philosophies and beliefs.

Key Responsibilities

- Plan, prepare, and serve meals for a variety of group sizes.
- Develop and implement menus, accommodating special dietary needs.
- Ensure meals are prepared and served in a timely manner.
- Order groceries, dairy, meat, and other supplies.
- Provide a positive dining experience with nutritious, high-quality meals.
- Supervise, train, and support food services staff and volunteers.
- Maintain a clean, safe, and organized kitchen that meets food safety standards.
- Manage food services budget, inventory, and expense tracking.
- Oversee the use and upkeep of kitchen facilities, including coolers and freezers.

Qualifications & Skills

- Culinary School Certificate from Canada or equivalent documented experience with references.
- Valid Food Safe Handling Certification.
- Strong leadership and supervisory skills; able to encourage and motivate staff.
- Positive role model and effective communicator.
- Experience preparing meals for large groups and managing food volume.



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- Knowledge of dietary needs (vegetarian, celiac, allergies, anaphylaxis).
- Ability to remain organized and manage multiple priorities under pressure.
- Proficiency in budget creation, inventory control, and resource management.

Work Environment & Schedule

- Year-round employment.
- Modern, well-equipped kitchen.
- Onsite housing provided (if the successful candidate chooses to live offsite, they must reside within 30 minutes of DVM).
- Collaborative, team-focused environment with opportunities to lead and innovate
- DVM is a faith-based organization. As such, preference will be given to candidates who align with our organizational culture and values.

Compensation & Benefits

- Salary commensurate with experience.
- Onsite housing provided.
- Opportunity to work in a meaningful role that directly supports the mission and hospitality of Deer Valley Meadows.

How to Apply

Interested candidates should submit a resume and cover letter to:

will@godvm.ca

Applicants must be legally eligible to work in Canada and hold a valid driver's license issued by a Canadian province.

Websites

- Deer Valley Meadows: www.godvm.ca
- Canadian Church of God Ministries: www.ccogm.ca