



# GRADUATION APPLICATION

## SECTION A: GRADUAND INFORMATION

Name (**PRINT your full legal name**) \_\_\_\_\_ Student ID \_\_\_\_\_

Mailing Address (where degree is to be mailed to) \_\_\_\_\_ City \_\_\_\_\_ Province/State \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

**NOTE:** Providence is not responsible for parchments once they have been passed off to a third party. All Degree Requirements must be satisfactorily completed and your account balance must be cleared before your Degree Parchment will be released.

**FALL CONFERRAL**  **Application Deadline: Sep 15** (Graduation fees non-refundable after Dec 1)  
**WINTER CONFERRAL**  **Application Deadline: Jan 15** (Graduation fees non-refundable after Apr 1)

### University College

Certificate \_\_\_\_\_  Diploma \_\_\_\_\_  
 B.A. (3yr) \_\_\_\_\_  B.A. (4yr)\* \_\_\_\_\_  
 B.B.A. \_\_\_\_\_  B.Sc. \_\_\_\_\_  
 B.Th. \_\_\_\_\_  M.A. \_\_\_\_\_  
\*indicate if double major, advanced, or honours

### Theological Seminary

Certificate \_\_\_\_\_  M.A. \_\_\_\_\_  
 M.Div. \_\_\_\_\_  D.Min. \_\_\_\_\_

## SECTION B: CERTIFICATE/DIPLOMA GRADUANDS

**NOTE:** Certificates/Diplomas are not presented at the main Graduation Ceremony, but will be presented at a separate event(s).

Will you attend your certificate/diploma ceremony?  Yes  No

## SECTION C: DEGREE GRADUANDS

Providence holds one Graduation Ceremony in April of each year. Both Fall and Winter graduands are expected to attend.

Graduation Gown Order					
Regular Fit	Height	Full Fit	Regular Fit	Height	Full Fit
	4'6" - 4'8" (137-143 cm)	n/a		5'9" - 5'11" (174-181 cm) up to 240 lbs	
	4'9" - 4'11" (144-150 cm) up to 140 lbs			6'0" - 6'2" (182-188 cm) up to 265 lbs	
	5'0" - 5'2" (151-158 cm) up to 165 lbs			6'3" - 6'5" (189-195 cm) up to 290 lbs	
	5'3" - 5'5" (159-166 cm) up to 190 lbs			6'6" - 6'8" (196-201 cm) up to 300 lbs	
	5'6" - 5'8" (167-173 cm) up to 215 lbs			Measure from head to toe with shoes	
<b>Regular Fit:</b> for persons below the maximum weight shown			<b>Full Fit:</b> for persons above the maximum weight shown		

**I will not be able to attend the Graduation Ceremony and therefore request to graduate in absentia.**

Reason \_\_\_\_\_

**Note:** Permission to graduate in absentia is granted by the Academic Committee. You may be required to submit documentation to substantiate the reason for your request. Deadline to request: Feb 1

## SECTION D: GRADUATION POLICY

Any courses and/or outstanding Field Service (UC only) requirements that are in progress with an end date after your graduation date must be completed by the following **April 30th for Fall Conferral Graduates and August 31st for Winter Conferral Graduates**. If requirements are not met in that timeframe, you will need to reapply for graduation once they are met (graduation fees will not be refunded, and you will need to pay them again when you re-apply).

I have read and understand the graduation policy and agree to its requirements.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** Graduation fees will be applied once the Registrar's Office confirms your eligibility to graduate. Fees are \$65 for certificate/diploma grads, \$110 for degree grads, and \$150.00 for students graduating with both a certificate and a degree. This application is subject to the approval of the Registrar Office.