

The United Church in Meadowood

Job Description - Camp Coordinator – Two available positions

The Camp Coordinator reports to and works within the policies of the Christian Education (CE) Committee and/or UCiM Council. The Camp Coordinator works in concert with the Minister and the Camp Directors.

Responsibilities:

- Each Camp Coordinator will provide leadership at both of UCiM's Summer Day Camps. This includes Camp Meadowood and Camp Connect:
 - **Camp Meadowood:** for children aged 4 to 9
 - **August 11th to August 15th, 2025.**
 - At Camp Meadowood's, "Hero Central," fearless kids will embark on an epic adventure to become real superheroes. Along the way, we'll encounter biblical superheroes who will teach us to do good and seek peace. Together, we'll explore super crafts, science experiments, outdoor games, music and much more.
 - **Camp Connect:** for pre-teens in grades 5 to 8
 - **August 18th to August 22nd, 2025.**
 - At Camp Connect, "Finding our Identity," pre-teens will explore what it means to be human. We will use music, games, crafts and the bible to help us explore the five aspects that make up our identity: Personality, Religion, Culture, Environment & Humankind.
- Following the provided activity plan, the Camp Coordinator will lead and / or assist the Camp Directors in prepping and implementing the activities, games, and crafts throughout the week.
- Assist the Camp Directors with the planning of some activities, games and crafts related to the themes.
- Participate in required training and planning meetings in advance of the camps.
- During the two weeks of camp, the Camp Coordinator will provide fun and engaging leadership for all the children / youth attending.
- Supervise camp participants during activities, games, and quiet time.
- Assist the Camp Meadowood Director with the supervision of youth helpers. (ie. Keeping youth helpers on-task, reminding youth helpers of their responsibilities, etc.)

Knowledge, Skills and Experience Required:

- Previous experience in working with children and / or youth.

- Previous experience in planning age-appropriate activities for children and youth would be an asset.
- A strong personal Christian Faith.
- Ability to work both independently and collaboratively.
- Strong communication skills.
- Ability to be an innovative, empathetic and friendly leader with a keen sense of fun and commitment to this ministry.

Contract Details

- Start Date: TBD
- Part time contract position. Total of 140 hours at a rate of pay of \$18 per hour. This includes 40 hours for the week of each camp, and 60 hours in the weeks leading up to camp, to be determined by the Camp Directors.
- Criminal Record Check required.
- The UCiM is an affirming congregation and the Camp Meadowood Leader must endorse UCiM's position of acceptance of cultural diversity and the LGBTQ2SIA+ community.

Interested applicants may apply to: <https://ucim.org/leadership-team/>

(Please include cover letter, resume, and 3 names of people who can provide references)**

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